



Summerland Museum and Archives Society Job Opportunity: Programming Assistant

Join the Summerland Museum and Archives Society and learn about the area's history, while honing your skills as you work with the public for a few months in sunny Summerland, in the heart of the Okanagan Valley.

We are looking for a **Programming Assistant** (summer student) from **June 8, 2026 to August 30, 2026**. This position will provide direct, hands-on, career-related experience for a student perhaps considering a career relating to museum work.

Responsibilities include facilitating community outreach programs such as Pop-Up Museums, kids' drop-in activities and the Museum tent at the Summerland Rotary Sunday Market, as well as supporting the day-to-day operations of the Museum.

You will be currently enrolled in high school or an undergraduate course at university and interested in spending your summer working with the public, including school children, as you lead them in learning about our rich local Summerland history. You are adept at using social media, are proficient in using PC operating systems, are well organized, and like to talk to people!

This temporary position is supported by the Young Canada Works in Heritage Organizations. Candidates must meet the Young Canada Works Eligibility Criteria (www.youngcanadaworks.ca) and register with the Young Canada Works online (www.youngcanadaworks.ca).

The candidate must (as required by Young Canada Works):

- be a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent resident status are not eligible);



- be legally entitled to work in Canada (have a valid social insurance number);
- be between 16 and 30 years of age inclusively at the start of employment; and
- be a high school, college, CEGEP or university student.

The Summerland Museum and Archives Society recognizes the benefits of having a diverse team and inclusive workspace. As an equity employer, the Summerland Museum encourages applications from persons of all sexual orientations and genders, people with diverse abilities, Indigenous Peoples, members of visible minorities, and others who may contribute to the further diversification of our organization.

Position Title: **Programming Assistant**

Hours of Work: **37.50 hours/week** (Wednesday through Sunday)

Rate of Pay: **\$20.00 per hour** Work term length: **June 8 - August 30, 2026 (12 weeks)**

Closing Date for applications: 5:00 PM PST, Friday, April 24, 2026.

To apply, please send resume and cover letter via email to president.summerlandmuseum@gmail.com, with the subject line “Programming Assistant Position.”