

Job Posting - Conservation Intern

Kelowna Museums Society, 470 Queensway Ave, Kelowna, BC, V1Y 6S7

The Kelowna Museums Society is located on the unceded territory of the syilx/Okanagan people in the heart of the Okanagan Valley. Our mission is “to provide the public with educational exhibitions and programs that foster personal participation, stimulate curiosity, and engage the senses with the cultures, histories, and possibilities of the Okanagan region.”

The Conservation Intern supports the museum in maintaining professional standards for the preservation and conservation of its artifact collections. Based in the state-of-the-art Ursula Surtees Regional Conservation Laboratory at the Okanagan Heritage Museum, the intern’s primary responsibilities include implementing preventative conservation measures and performing conservation treatments. The internship offers hands-on opportunities to develop and refine conservation skills and techniques.

Main Duties:

- Clean, repair and stabilize artefacts
- Make custom enclosures
- Update inventory and collections records in the PastPerfect database
- Prepare objects for exhibition
- Assist with delivering conservation workshops
- Manage and analyze environmental readings using humidity and temperature monitors
- Occasionally assist other museum departments

Requirements:

The intern must have successfully completed post-secondary school training in a recognized artifact conservation training program.

- Attention to detail
- Excellent written and verbal communication skills
- Strong research and computer skills
- Flexible, highly organized and self-motivated
- Demonstrates cultural sensitivity
- Maintains health and safety standards
- Satisfactory criminal record check

This position is funded by the Government of Canada’s Young Canada Works Building Careers in Heritage program. Applicants must meet the following criteria to be eligible for the internship:

- be a Canadian citizen or a permanent resident, or have refugee status in Canada;
- be legally entitled to work in Canada (have a valid social insurance number);
- be between 16 and 30 years of age inclusively at the start of employment; and
- be a college or university graduate (certificate, bachelor's, master's or doctorate).

Pay scale: \$23.09/hr

Duration: Full time (35 hrs/week for 11 months) May 4, 2026 to March 31, 2027

KMS is committed to providing a safe, respectful, inclusive, and healthy work environment. Please apply to hr@kelownamuseums.ca by April 15, 2026.