



## Director of Learning and Engagement (Full-Time)

Two Rivers Gallery, a vital centre for art, culture and community, is seeking to hire an innovative Director of Learning and Engagement. Reporting to the Executive Director, the Director of Learning and Engagement (DLE) leads a team of education and visitor experience staff and volunteers to facilitate visual art programs for over 50,000 children and adults annually. The DLE works closely with the Executive Director and Curator as part of the senior management team, holding responsibility for the operational and financial management, creation, coordination and evaluation of all Two Rivers Gallery's public engagement programs. The DLE plays a major role in audience-building, partnering with organizations in the arts and education communities at the local, provincial, and national levels, actively seeking new partnerships and grant opportunities, and building relationships with potential and existing private and corporate sponsors.

### Responsibilities:

As part of the senior management team, the Director of Learning and Engagement assists in overall team development and leadership. Other responsibilities include:

- Working collaboratively with the Two Rivers Gallery management team and education staff in the development and delivery of diverse and inclusive programmatic content within the framework of Two Rivers Gallery's mandate and strategic plan,
- Managing education staff, summer students, interns, contract instructors and volunteers to ensure smooth program facilitation,
- Preparing an annual departmental budget and monitoring monthly financial statements
- Researching and preparing grant applications and reports,
- Developing relevant partnerships and collaborations locally, regionally, and nationally,
- Working with education staff in developing and coordinating studio classes, schools programs, exhibition interpretation, regional outreach, art heals, Community Art Days (an annual art festival), and other public programs for all ages,
- Collaborating with the Curatorial team in the concept and design of interpretive materials,
- Training education and visitor experience staff and volunteers on interpretive educational materials related to exhibitions and programming,
- Facilitating and supervising public programming,
- Hiring, training and supervising staff, conducting performance assessments as appropriate,
- Recruiting, training, evaluating, recognizing and scheduling volunteers,
- Organizing public promotion and preparing communication materials,
- Participating as a member of the Emergency Response Team,
- Acting in the position of Executive Director when requested to do so,
- Other related duties as assigned

**Qualifications:**

- Bachelors or preferably Masters degree in Art Education or related field (i.e. visual art, art history, museum studies, etc),
- 3-5 years managerial experience in an art gallery/museum education department,
- Demonstrated commitment to diversity and inclusion
- History of success with grant applications and/or private/corporate sponsorship

**Abilities:**

- Team leader with vision and creativity
- Capacity to encourage interaction between visitors and exhibitions,
- Demonstrated knowledge of educational theory and teaching research skills,
- Intellectual curiosity and motivation to work across the arts, engaging a variety of cultural perspectives with an innovative approach,
- Demonstrated experience in the development, production and presentation of cultural programs that are relevant to today's audiences,
- Knowledge of the history, theory, and practice of art,
- Informed outlook and strong commitment to contemporary Canadian art,
- Commitment to diverse and inclusive programs,
- Ability to evaluate audience composition needs and produced relevant resource materials in a creative manner,
- Administrative, leadership, organizational and teamwork skills to manage people and resources,
- Excellent interpersonal and communication skills, verbal and written,
- A genuine love of dealing with people of all ages and abilities.

**Salary Range:**

The salary range for this position is \$60,000 - \$70,000. Comprehensive benefits, retirement saving, and professional development opportunities available.

Please send a cover letter and resume to George Harris at [recruitment@tworiversgallery.ca](mailto:recruitment@tworiversgallery.ca) with the subject line application: DLE.

**Two Rivers Gallery extends a commitment to equity and recognizes that structural inequalities create significant barriers to equal opportunity employment. We strongly encourage applications from equity-seeking communities, from individuals who are Gender Diverse, LGBTQ+, Two-Spirit, Indigenous, Black, People of Colour, and Persons with Disabilities.**

**We thank all interested applicants, however only short-listed candidates will be contacted. Interviews will begin after February 8 and will be ongoing until the position is filled.**