



# BUILD A CITY. BUILD A FUTURE.



## Community Services Coordinator 2 – Curator of Exhibits

*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. **Build a City. Build a Future** at the City of Surrey*

### SCOPE

As one of the busiest museums in Western Canada, Museum of Surrey (MOS), with a robust, exciting exhibit program, is looking for an enthusiastic and creative Curator of Exhibits. The successful candidate is highly organized self starter and has solid community partnership, exhibit development and design experience. The Curator of Exhibits is committed to Indigenous reconciliation, accessibility, community engagement, anti-racism, and a visitor experience philosophy that believes that the visitor and storytelling are at the heart of decision-making. Reporting to the Museum Manager, the Curator of Exhibits is a member of the Museum leadership and supervises a small, but talented exhibits team.

Museum of Surrey's mission is to ignite imaginations and connect Surrey's diverse citizens and communities through participation, engagement, and stories. We are a people museum, committed to helping communities share their stories of identity, belief, struggle, and success. High quality temporary and permanent exhibitions are a significant component of this mission. If you enjoy connecting with community partners, have experience in curating exhibits and exhibit development while supervising a group of creative and dynamic staff, and believe strongly in access for all, you will thrive in our active Museum.

Note that physical work is sometimes required with some exposure to changing environments. Due to some evening and weekend work, a flexible schedule is needed although the 'normal' work week is Monday to Friday with one day working from home.

### EMPLOYMENT STATUS

Union - CUPE Local 402 - Regular Full-Time

### RESPONSIBILITIES

As outlined in the museum's annual plan, the Curator of Exhibits develops and maintains a robust exhibition program that reflects MOS' values of community, curiosity, engagement, connection, relevance, and stewardship and align with the museums strategic plan.

The Curator of Exhibits:

- Has excellent project management skills.
- Supervises an exhibits team that is responsible for community partnerships, research, exhibit construction and maintenance.
- Develops and designs permanent, temporary, and travelling exhibitions for the Museum and small display for events across the City.
- Liaises with appropriate City departments and community partners to ensure strong community representation.
- Is responsible for a significant exhibitions budget, multiple deadlines, and complex exhibit contracts.
- Has a strong community development focus, seeks community participation, and engages in future planning for the Museum.
- Is an experienced presenter and skilled in writing reports.
- Maintains a safe working environment, which is audited by the City of Surrey's Occupational and Health Division.

### QUALIFICATIONS

The successful candidate will have:

- 3 - 5 years of supervisory experience.
- Has a deep understanding of contemporary museums, exhibit curation and research, and exhibit design practice.
- Graduated from a recognized university or college level program in a related discipline (for example, Museum Studies or Exhibit Design)
- 3 - 5 years of experience working with community partners.
- Must have technical experience and expertise applicable to the role.
- An equivalent combination of education and experience will be considered.
- Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

### APPLY

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 5525.