



March 2023

Call for Artists

Indigenous Two-Dimensional Line Designs
for salishan Place by the River



salishan Place by the River

Submission Guidelines for Call for Artists

Project

Original two-dimensional line design submissions from Indigenous Artists living in the lands known today as British Columbia (BC).

Background

salishan Place by the River (salishan Place; Figure 1) is the new arts, culture, and heritage facility being collaboratively developed in the area known today as Fort Langley by the Township of Langley, community members, and community organizations.



Figure 1: Schematic drawing of north/Mavis Road facing exterior of salishan Place (Site Lines Architecture Inc., 2022).

The name salishan Place by the River was gifted by ḡʷɑ:ḡʷəḡ (Kwantlen) First Nation to this inclusive, welcoming, community gathering place to honour the connections of the First Nations who have stewarded the lands and waters within the stələw/stó:lō/Fraser River region from time immemorial to the present. This new facility, opening later this year, will provide a safe place for conversations about past and present social, cultural, and political activities, events, and developments that have taken place within the community known today as the Township of Langley. Experiences, perspectives, and stories will be shared and heard about what has happened and how we can all move forward together in a good way.

Discussions with the land-based ḡíçəy (Katzie), ḡʷɑ:ḡʷəḡ (Kwantlen), Máthxwi (Matsqui) and Se'mya'me' (Semiahmoo) First Nations, whose traditional territories overlay the area known today as the Township of Langley, have identified the importance of asserting community presence through artwork within the interior and exterior spaces of salishan Place.

Description

The Township of Langley is requesting original two-dimensional line design submissions from Indigenous Artists and/or Indigenous Artist teams who live in the lands known today as BC. The submitted designs should reflect the Artist/Artist team's values, cultural identity, and/or stories that demonstrate connections to the lands and waters. Designs may include plants, animals, people, landscapes, and geographic features.

The selected designs will be applied in a variety of scales and techniques at salishan Place. This may include:

- Colour vinyl prints of designs applied to walls or glass surfaces;
- Designs etched or cut into millwork;
- Designs painted on surfaces; and
- Designs etched or stamped into ground surfaces.

Approximately 29 installation locations have been identified. A detailed summary, including approximate design sizes, is provided in **Schedule B**.

The Township will coordinate and manage the installation of the designs.

Eligibility

A Review Committee will select designs from the received submissions that best suit the identified installation locations.

Designs will be preferentially selected according to the following criteria:

- Designs submitted by Artists/Artist Teams associated with one of the four land-based First Nations, q̓íç̓əy, q̓ʷɑ:ń̓łəń, Máthxwi and Se'mya'me';
- Designs submitted by Indigenous Artists/Artist Teams residing in the area known today as the Township of Langley;
- Designs submitted by Indigenous Artists/Artist Teams residing in the staləw/stó:lō/Fraser River region; and
- Designs submitted by Indigenous Artists/Artist Teams residing in BC.

A one-time Artistic Design License Fee in the amount of **\$1,500** will be paid for each design selected by the Review Committee.

Submission Requirements

Each Artist/Artist team must include the following in their response to this Call for Artists:

- A cover letter (maximum 2 pages), signed by the Artist/Artist team, providing:
 - Contact information including mailing address, phone number, and email address;
 - Links to the Artist/Artist team website or links to past media postings about the Artist(s) or their work, if available; and/or
 - Up to three (3) examples of prior design work.
- History and experience of the Artist(s) in the form of CV(s)/bio(s) (maximum 2 pages);
- One or more Indigenous line design concepts that may include images of plants, animals, people, landscapes, and geographic features;
- A suggested location(s) (**Schedule B, A to M**) for each submitted Indigenous line design concept;
- A written description (maximum 500 words) of the design process and overall design, including significance of theme(s), shape(s), pattern(s), or placement(s) **for each design being submitted**;
- An acknowledgement that the design follows the guidelines laid out in CARFAC's INDIGENOUS PROTOCOLS dot ART (<https://www.indigenousprotocols.art/resource-guide>); and
- A signed and completed *salishan Place by the River Expectations of Artist Professional Behaviour and Conduct* form (**Schedule A**).

Each Artist/Artist team can submit up to **a total of 5 designs**. However, we require a written description of the design and significance of theme(s), shape(s), pattern(s), or placement(s), **for each design**.

** A resume/bio is required for each member of an Artist team.*

Submission Details

Submissions must be received by **4:00 pm on June 2, 2023**.

By email:

Submissions must be received as a single PDF document, emailed to **publicart@tol.ca** with the subject line **"Call for Indigenous 2D Design."**

Please note the maximum file size the Township can receive is 30 MB.

By mail:

Township of Langley
Attn Public Art
Arts, Culture, and Community Initiatives
20338 – 65 Avenue, Langley, BC V2Y 3J1

In-person:

Civic Facility
Customer Service, 2nd floor
Attn Public Art
Arts, Culture, and Community Initiatives
20338 – 65 Avenue, Langley, BC
Monday to Friday, 8:30am – 4:30pm

Assistance with Application/Submission

If an Artist/Artist team requires assistance in completing or submitting their application for this Call for Artists, **please email publicart@tol.ca prior to 4:00 pm on June 2, 2023**.

Additional details on this Call for Artists can be found below on pages 6 – 11.

TABLE OF CONTENTS

1	Interpretation	6
1.1	Definitions	6
2	Introduction	6
2.1	Invitation	6
2.2	Background	6
2.3	Township’s Objectives for CFA	6
2.4	Eligibility	7
2.5	Procurement Process	7
3	Instructions to Respondents.....	7
3.1	Response Submission.....	7
3.2	Closing Time	7
3.3	Delivery.....	7
3.4	Late Responses.....	7
3.5	Contact Person.....	7
3.6	Enquiries and Responses	8
3.7	Discrepancies, Omissions and Questions	8
3.8	Addenda.....	8
4	Response Contents.....	8
4.1	Cover Letter, Artist Biography(ies) and Art Images	8
5	Evaluation	9
5.1	Evaluation.....	9
5.2	Evaluation Criteria	9
5.3	Additional Information.....	9
5.4	Next Steps.....	9
6	Terms and Conditions.....	10
6.1	Right of the Township to Reject Responses and Cancel CFA	10
6.2	Respondent’s Expenses.....	10
6.3	Limitation of Liability.....	10
6.4	Confidentiality.....	10
6.5	Ownership and Freedom of Information and Protection of Privacy Act	10
6.6	No Collusion.....	10
6.7	No Solicitation.....	11
6.8	Conflict of Interest	11
6.9	Publicity.....	11

Call for Artists

1 Interpretation

1.1 Definitions

In this Call for Artists unless the context otherwise requires:

“Artist” means the successful artist, artist collective, artist team, or party selected and is someone who has specialized training in the artistic field and is committed to devoting time to artistic activity;

“CFA” means this Call for Artists;

“Closing Time” has the meaning set out in Section 3.2;

“Contact Person” means the authorized contact for all discussions on issues relating to this CFA, as listed in Section 3.5;

“Contract” means a contract(s) between the Township of Langley and a party arising out of this CFA or, if issued by the Township, a related Purchase Order;

“Preferred Respondent” means a Respondent selected by the Township under this CFA;

“Respondent” means an entity that submits a Response;

“Response” means a submitted response to this CFA;

“Review Committee” means the person or persons appointed by the Township under this CFA to undertake an evaluation of the Responses. The Review Committee may be composed of one or more persons.

“Township” means The Corporation of the Township of Langley.

2 Introduction

2.1 Invitation

The Township of Langley is requesting original two-dimensional line design submissions from Indigenous Artists and/or Indigenous Artist teams who live in the lands known today as BC. The submitted designs will be applied in a variety of scales and techniques at salishan Place by the River, a new community arts, culture, and heritage centre currently under construction in the area known today as Fort Langley.

Approximately 29 installation locations have been identified. A detailed summary, including approximate design sizes, is provided in **Schedule B**.

2.2 Background

The Township is one of British Columbia’s fastest growing municipalities, originally incorporated in 1873 in Fort Langley on the traditional lands of the ḡíćəy, ḡʷɑ:ḡłəḡ, Máthxwi and Se’mya’mé’ First Nations. A community unlike any other, the Township is a place where the rich heritage of the past and present is combined with a vibrant vision for the future.

salishan Place is a 36,200 square foot facility that includes museum and gallery spaces, a community archive and research room, a presentation theatre, a library, multi-purpose programmable spaces, meeting spaces, reception spaces, a printmaking studio, an outdoor amphitheatre and other outdoor gathering places. Intended as a community hub for exhibitions, indoor and outdoor programs, community and private events, salishan Place will welcome both local residents and tourists.

2.3 Township’s Objectives for CFA

The Township, in collaboration with land-based First Nations partners, is excited to develop new exhibitions and artworks to animate salishan Place. Under this CFA, we are looking to receive original art concepts that reflect each Artist/Artist team’s values, cultural identity, and/or stories that

demonstrate connections to the lands and waters. Designs may include plants, animals, people, landscapes, and geographic features.

The submitted design(s) must be line drawing(s) of sufficient detail and resolution to allow the Township to use the image(s) in various media applications. While original art on canvas or paper is preferred, artworks created through digital media and other formats are acceptable. The medium should be identified by the Artist/Artist team in the written description of each work.

2.4 Eligibility

This CFA is an open invitation to Indigenous Artists/ Artist teams residing in the area known today at BC to submit two-dimensional line designs to animate the interior and exterior spaces of salishan Place. A license fee of **\$1,500** will be provided for each selected design.

Designs will be preferentially selected according to the following criteria:

- Designs submitted by Artists/Artist Teams associated with one of the four land-based First Nations, q̓íç̓əy, q̓ʷɑ:ń̓łəń, Máthxwi and Se'mya'me';
- Designs submitted by Indigenous Artists/Artist Teams residing in the area known today as the Township of Langley;
- Designs submitted by Indigenous Artists/Artist Teams residing in the stələw̓/stó:lō/ Fraser River region; and
- Designs submitted by Indigenous Artists/Artist Teams residing in BC.

2.5 Procurement Process

This CFA is designed to give the Township flexibility to work directly with the Indigenous Artist/Artist teams residing in BC.

3 Instructions to Respondents

3.1 Response Submission

Respondents should submit one (1) copy of their Response.

3.2 Closing Time

Responses must be submitted by **4:00 pm** local time in the Township of Langley, British Columbia on **June 2, 2023** (the "Closing Time").

3.3 Delivery

By email:

Submissions must be received as a single PDF document, emailed to **publicart@tol.ca** with the subject line "**Call for Indigenous 2D Design.**" Please note the maximum file size the Township can receive is 30 MB.

By mail:

Township of Langley
Attn Public Art
Arts, Culture, and Community Initiatives
20338 – 65 Avenue, Langley, BC V2Y 3J1

In-person:

Civic Facility
Customer Service, 2nd floor
Attn Public Art
Arts, Culture, and Community Initiatives
20338 – 65 Avenue, Langley, BC
Monday to Friday, 8:30am – 4:30pm

It is the Respondent's sole responsibility to ensure their Response is received as set out above by the Closing Time.

3.4 Late Responses

Responses received after the Closing Time may not be accepted or considered.

3.5 Contact Person

The Township has identified the Contact Person as the authorized contact for all discussions on issues relating to this CFA. The Contact Person may be contacted at:

Township of Langley
E-mail: publicart@tol.ca

3.6 Enquiries and Responses

All enquiries regarding this CFA must be directed to the Contact Person, and the following will apply to any enquiry:

- 3.6.1 The Township reserves the right to decline to provide a response to an enquiry, considering fairness to other interested parties and the integrity of the competitive process;
- 3.6.2 Enquiries and responses may be recorded and may be issued to identified interested parties at the discretion of the Township;
- 3.6.3 Information obtained from any person or source other than the Contact Person is not official and may not be relied upon; and
- 3.6.4 No oral conversation will affect or modify the terms of this CFA or may be relied upon by any Respondent.

3.7 Discrepancies, Omissions and Questions

Respondents finding discrepancies, omissions, ambiguities, or conflicts in this CFA, or having doubts as to the meaning or intent of any provision, should immediately notify the Contact Person. The Contact Person will review such submissions and, if the Township determines that an amendment is required to this CFA, the Contact Person will issue an addendum in accordance with Section 3.8.

3.8 Addenda

If the Township determines in its sole and absolute discretion, that an amendment is required to this CFA, the Contact Person will issue a written addendum. Each addendum will, upon issuance, be incorporated into and become part of the CFA.

4 Response Contents

4.1 Cover Letter, Artist Biography(ies) and Art Images

A response should include:

- 4.1.1 A cover letter (maximum 2 pages), signed by the Artist/Artist team, providing:
 - 4.1.1.1 Contact Information including mailing address, phone number and email address;
 - 4.1.1.2 Link to the Artist/Artist team website or links to past media postings about the Artist(s) or their work if available; and/or
 - 4.1.1.3 Up to three (3) examples of prior design work.
- 4.1.2 History and experience of the Artist(s) in the form of a resume/Artist bio (maximum 2 pages);
- 4.1.3 One or more Indigenous line design concepts that may include images of plants, animals, people, landscapes, and geographic features;
- 4.1.4 A suggested location(s) (**Schedule B, A to M**) for each submitted Indigenous line design concept;
- 4.1.5 A written description (maximum 500 words) of the design process and overall design, including significance of theme(s), shape(s), pattern(s), or placement(s) for each design being submitted;
- 4.1.6 An acknowledgement that the design follows the guidelines laid out in CARFAC's INDIGENOUS PROTOCOLS dot ART (<https://www.indigenousprotocols.art/resource-guide>); and
- 4.1.7 A signed and completed *salishan Place by the River Expectations of Artist Professional Behaviour and Conduct* form (**Schedule A**).

Each Artist/Artist team can submit **up to a total of five (5) designs**. However, we will require a written description of the design process, and significance of theme(s), shape(s), pattern(s), or placement(s), **for each design**.

5 Evaluation

5.1 Evaluation

As is required, the evaluation of Responses will be carried out by the Review Committee.

The Review Committee may request refinements to allow for the identified manufacturing/installation process.

5.2 Evaluation Criteria

As is required, the Review Committee will compare and evaluate Responses, and confirm consistency with the CFA and criteria noted below:

- 5.2.1 **Artistic Merit:** demonstrated creative, unique, quality product;
- 5.2.2 **Technical:** the image size fits in one of the identified potential locations;
- 5.2.3 **Creativity:** demonstrated innovation as reflected in concept and design of submission; and
- 5.2.4 **Thematic:** is connected to the approach as defined in the CFA and includes a statement of relevance and/or discussion of the design.
- 5.2.5 **Local Artist/Artist Team:** First preference will be given to Artist(s)/Artist team(s) associated with one of the four land-based First Nations, q̓ic̓əy, q̓ʷɑ:ḥ̓əḥ̓, Máthxwi and Se'mya'me'; then preference will be given to Indigenous Artist(s)/Artist team(s) residing in the area known today as the Township of Langley; then preference will be given to Indigenous Artist(s)/Artist team(s) residing in the staləw̓/stó:lō/ Fraser River region; and then preference will be given to Indigenous Artist(s)/Artist team(s) residing in BC.

The Review Committee may apply the evaluation criteria on a comparative basis, evaluating the Responses by comparing one Respondent's Response to another Respondent's Response.

5.3 Additional Information

The Review Committee may, at its discretion, request clarifications or additional information from a Respondent with respect to their Response, and the Review Committee may make such requests to only selected Respondents. The Review Committee may consider such clarifications or additional information in evaluating Responses.

5.4 Next Steps

Following evaluation of the Responses, the Township may, in its sole discretion:

- 5.4.1 Terminate this CFA if the Township judges that an insufficient number of quality Responses are received, or for any other reason; or
- 5.4.2 Select one or more Respondents as a Preferred Respondent to enter into negotiations leading directly to an award of a Contract or Purchase Order.

The Preferred Respondents, as part of the awarded Contract, will be expected to provide finished art design with enough resolution to allow the Township to apply it as intended. The selected designs will be used as images to be applied on walls, glass surfaces, millwork features, the central staircase and exterior plaza surfaces.

The Township of Langley will coordinate and manage the installation of the designs.

6 Terms and Conditions

6.1 Right of the Township to Reject Responses and Cancel CFA

The Township reserves the complete right in its sole discretion to:

- 6.1.1 Cancel this CFA at any time for any reason whatsoever, and reject any and all Responses, even if the Response conforms in all aspects with the CFA and transfer, develop or otherwise deal with the installation of design, including by way of a new procurement process.

6.2 Respondent's Expenses

Respondents are solely responsible for their own costs and expenses in relation to this CFA, including preparing and submitting a Response, attending interviews or meetings with the Township during the evaluation of Responses, further submissions, and negotiation, finalization and execution of a Contract with the Township if the Respondent is invited to negotiate a Contract.

6.3 Limitation of Liability

By submitting a Response, each Respondent:

- 6.3.1 Agrees that the Township and its elected officials, officers, directors, employees, agents, contractors and representatives will not under any circumstances be liable for any costs, expenses, claims, losses, damages or liabilities which are or may be incurred or suffered by any Respondent arising from or in any way connected to this CFA, including without limitation if the Township shortlists or elects to negotiate with a Respondent that submitted a materially non-compliant response or if the Township otherwise breaches any express or implied term of this CFA;
- 6.3.2 Waives any and all claims against the Township and its elected officials, officers, directors, employees, agents, contractors and representatives; and
- 6.3.3 Agrees that any CFA is in no way whatsoever an offer to enter into an agreement and submission of a Response by any

Respondent does not in any way whatsoever create a binding agreement. The Respondent acknowledges that the Township has no contractual obligations whatsoever arising out of the CFA process and the Township reserves the complete right to elect to terminate this CFA at any time.

6.4 Confidentiality

The Township may use information contained in a Response but will otherwise not release to the public any specific information regarding any Response except as may be required by law.

Respondents will treat all information received through this process as strictly confidential. Upon selection of one or more Preferred Respondents, organizations or individuals may be required to agree to non-disclosure agreements prior to further discussions.

6.5 Ownership and Freedom of Information and Protection of Privacy Act

All Responses and subsequent information or material received shall become the property of the Township and will not be returned to the Respondent.

Respondents should be aware that the Township is a "public body" as defined by and subject to the Freedom of Information and Protection of Privacy Act (British Columbia). Pursuant to such Act, the Township will endeavour to keep all Responses (and their contents) confidential.

6.6 No Collusion

By submitting a Response, the Respondent, for and on behalf of the Respondent and the Respondent's Team, represents and confirms to the Township, with the knowledge and intention that the Township may rely on such representation and confirmation, that its Response has been prepared without collusion or fraud, without any connection, knowledge, comparison of figures, arrangement or collusion with any other person or persons submitting or participating in the preparation of a Response, and in fair competition with other Respondents. The Township may reject the Response of any Respondent that appears to have been prepared in collusion with another Respondent.

6.7 No Solicitation

Respondents and their agents should not contact any of the Township's elected officials, officers, directors, or employees, with the exception of the Contact Person, or other designates as agreed to by the Township, with respect to this CFA at any time prior to the award of a Contract(s) or the termination of this CFA.

If any directors, employees, officers, agents, consultants, or representative of a Respondent makes a representation or solicitation offering a personal benefit to any officer, director, employee, agent, contractor, representative, or elected official of the Township concerning the Respondents' response, the Township reserves the right to reject the Respondents' response to this CFA.

6.8 Conflict of Interest

The Township may reject a Response from any Respondent that the Township judges, in its sole and absolute discretion, has, or might have, a conflict of interest if the Respondent is selected as a Preferred Respondent.

Respondents should disclose to the Contact Person any potential conflicts of interest and existing business relationships they may have with the Township, or representatives of the Township, including advisors to the Township.

6.9 Publicity

Respondents should not make any public releases or announcements or issue any advertising pertaining to the CFA or their involvement with this CFA. All media enquiries should be referred to the Contact Person.

salishan Place by the River Expectations of Artist Professional Behaviour and Conduct

1 Artist Information

Name		
Address	City	Postal code
Phone	Email	

2 Expectations

By submitting an application to this Call for Artists, I/We agree to adhere to the following professional behavioural conduct protocols:

- I/We confirm that the submitted design(s) is original and that I/We am/are the sole creator(s).
- I/We confirm that the design components/approach(es) were not appropriated from another individual, group, community, or culture.
- I/We confirm that I/We did not or will not partake in any behaviour that would dissuade, persuade, convince, prevent or otherwise intimidate competing Artists/Artist teams from participating in this Call for Artists, by any means of communication, including written, verbal, and/or through social media.
- I/We confirm that I/We will respect the decisions of the professional adjudicators composing the Review Committee acting on behalf of the Township of Langley and the final outcome of this Call for Artists.
- I/We understand that a failure to comply with this professional behaviour conduct will result in the immediate withdrawal of my/our application to this Call for Artists and my/our disqualification from all future art opportunities managed by the Township of Langley.

Further, I/We agree to sign a licensing agreement that provides Township of Langley with rights to use the submitted design(s).

I/We understand that the design(s) will be used for applications within salishan Place by the River and for other programming and marketing purposes related to salishan Place by the River.

3 Signatures

I have read and understand the above expectations. I affirm that I am at least 19 years of age. If I am under 19 years of age, I have obtained the required consent of a parent/guardian as evidenced by their signature below.

Artist's signature

Print name

Date (mm/dd/yyyy)

A parent/guardian signature is required if Artist is under 19 years of age.

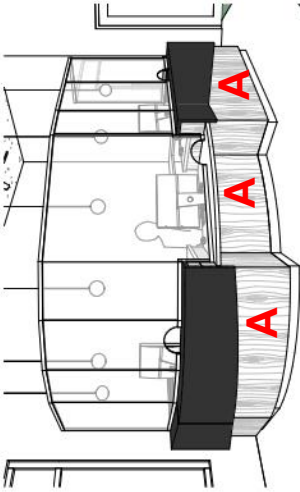
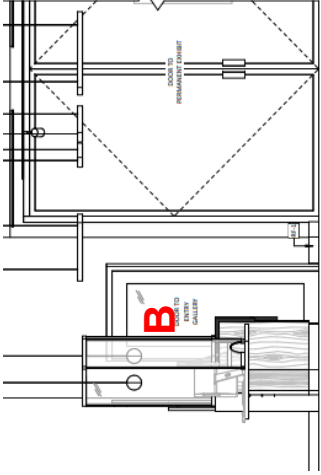
Parent/guardian's signature

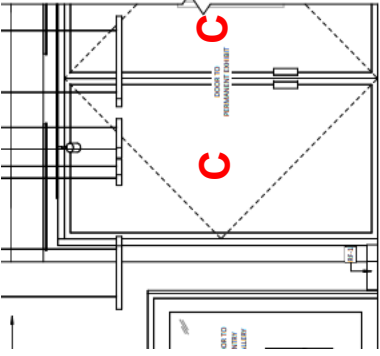
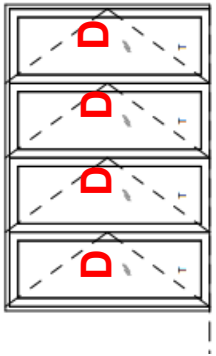
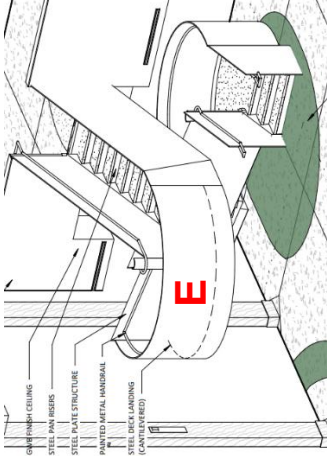
Print name

Date (mm/dd/yyyy)

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 foit@tol.ca 604.532.7396

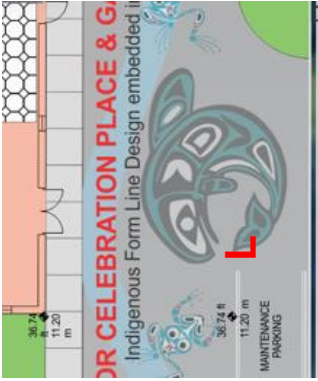
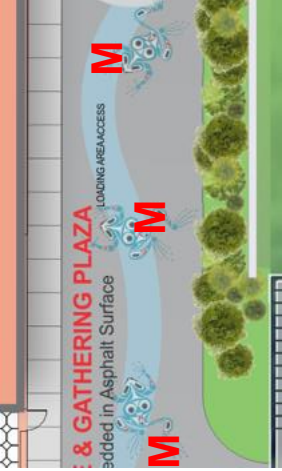
Schedule B: Anticipated Design Locations and Sizes

Location	Level	Description	# Designs	Max. Size	Photo / Elevation
A	1	Reception Desk	3	2' wide x 1' high	
B	1	Gallery Entry Glass Door	2	3' wide x 6' high	

Location	Level	Description	# Designs	Max. Size	Photo / Elevation
C	1	Glass Door to Gallery	2	4' wide x 8' high	
D	1	Foyer Glass Panel Wall	4	2' wide x 4' high	
E	1/2	Curved Staircase	1	8' wide x 3' high	

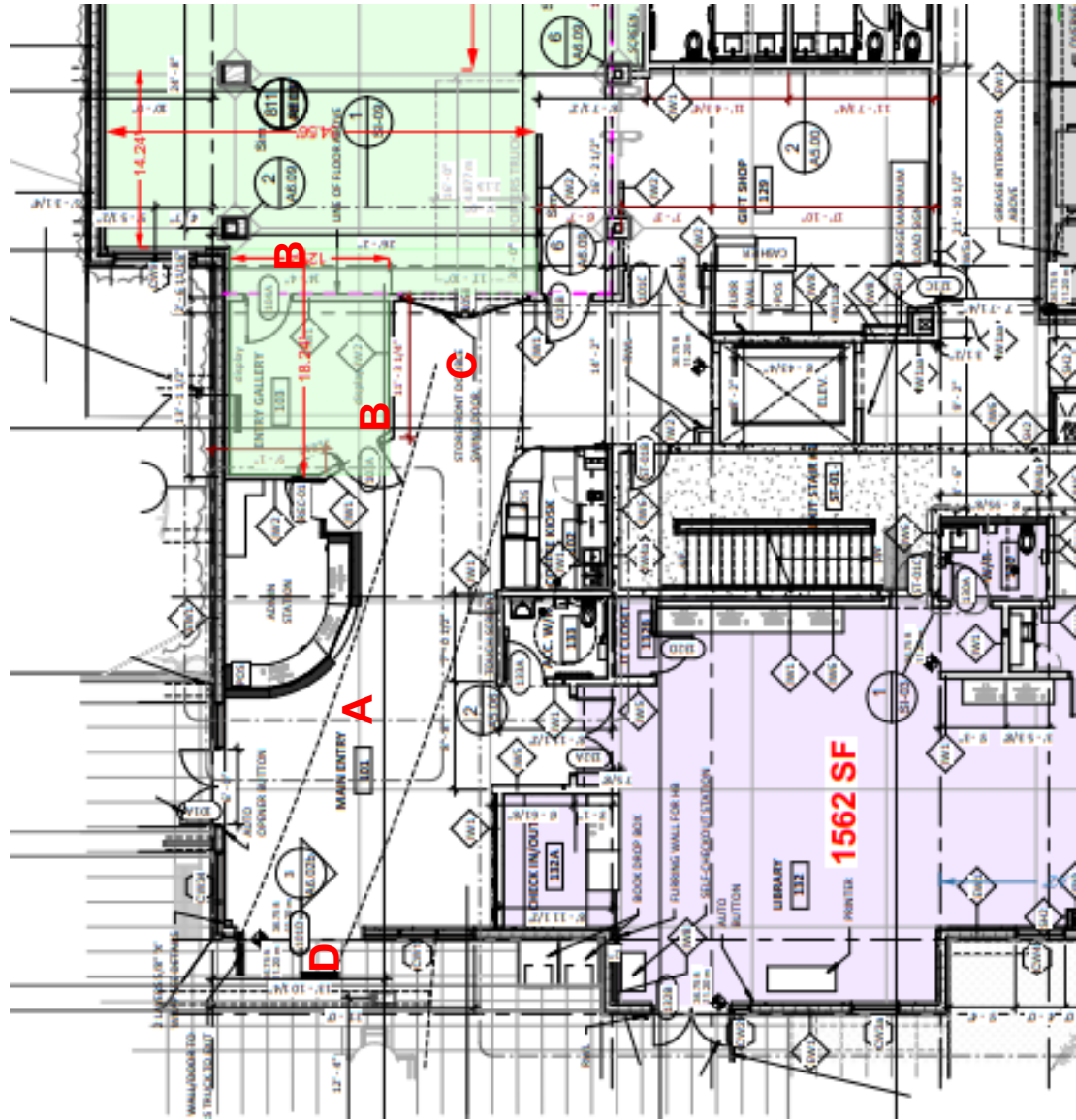
Location	Level	Description	# Designs	Max. Size	Photo / Elevation
F	2	North Side of Staircase	1	9' wide x 4' high	
G	2	South Side of Staircase	1	12' wide x 4' high	
H	2	East Side of Balcony	2	10' wide x 6' high	

Location	Level	Description	# Designs	Max. Size	Photo / Elevation
I	2	West Side of Balcony	2	10' wide x 6' high	
J	2	Temporary Gallery Reception Desk	3	2' wide x 1' high	
K	2	Entry Vestibule (West Side and South Side Glass)	2	5' wide x 6' high	

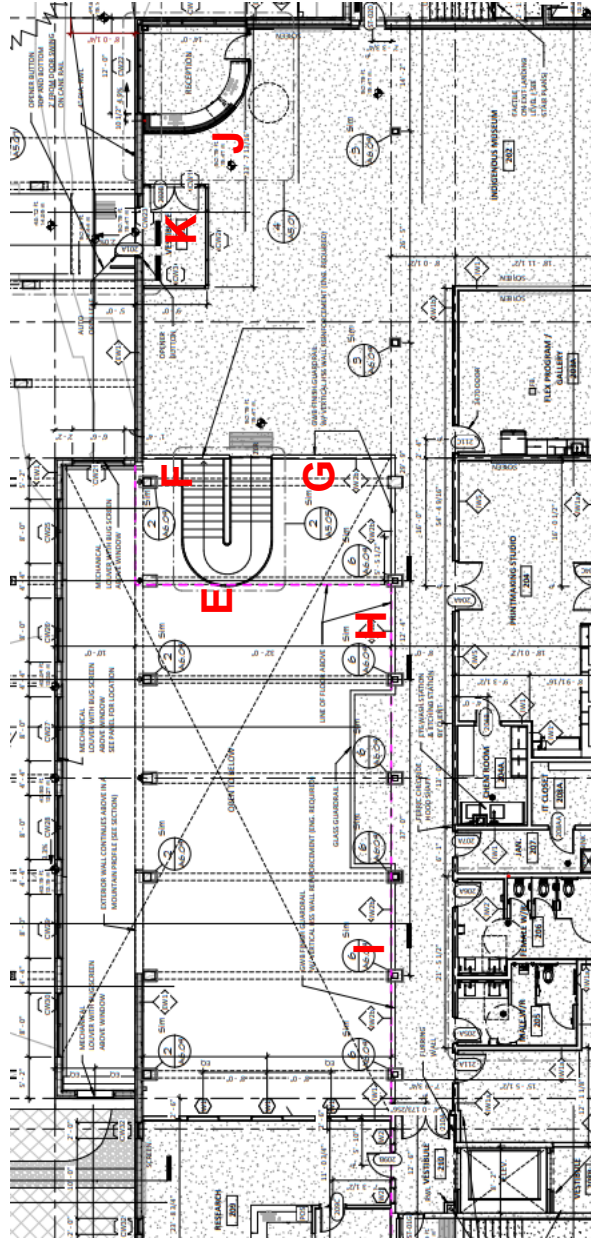
Location	Level	Description	# Designs	Max. Size	Photo / Elevation
L	1	Outdoor Celebration Plaza	1	12' diameter	
M	1	Outdoor Celebration Plaza	5	6' diameter	

Location Plans

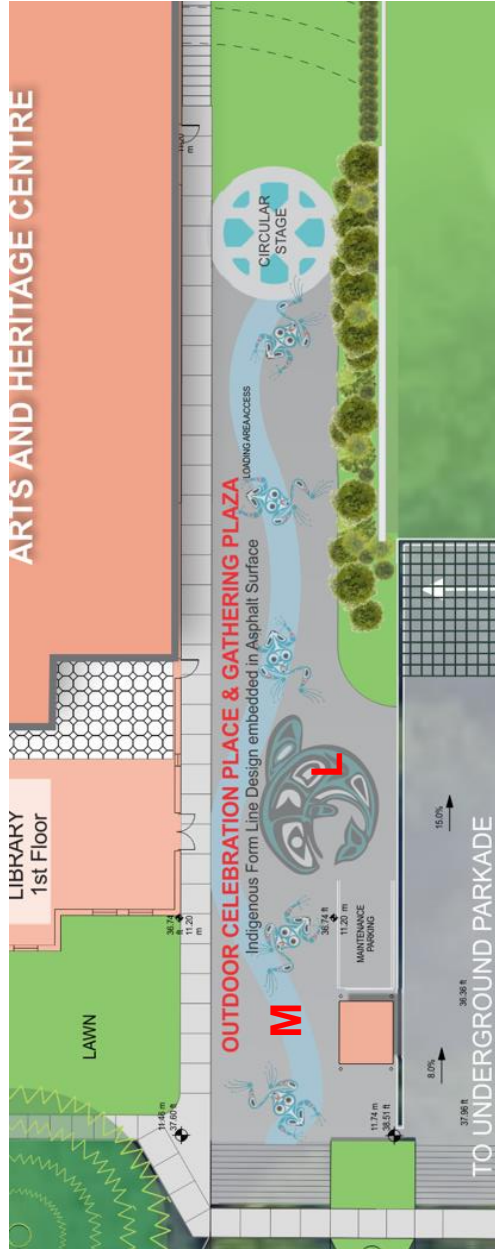
Level One






Level Two



Celebration Plaza



Site Photos

Location	Level	Description	Image
B	1	Gallery Entry Glass Door	
C	1	Glass Door to Gallery	
F	2	North Side of Staircase	

Location	Level	Description	Image
E	1/2	Curved Staircase	
G	2	South Side of Staircase	
H	2	East Side of Balcony	
I	2	West Side of Balcony	



Arts, Culture and Community Initiatives Division
20338 – 65 Avenue, Langley, BC V2Y 3J1
604.532.7562 | publicart@tol.ca | tol.ca/salishanplace

Cover: illustrated designs by q'at'ica, Phyllis Atkins.