

Job Title: Indigenous Arts & Culture Programmer

Reports to: Executive Director

Status: Full-Time; Contract

Contract Dates: 52 weeks from start date (start date is negotiable)

Hours: Monday to Friday, 9:00am to 4:30pm (shifts may be required outside these hours)

Salary: \$26.00/hr

This position will remain posted until a suitable candidate is found.

SUMMARY OF POSITION

The Indigenous Arts & Culture Programmer will provide a leadership role in addressing the deficiency in Indigenous led programming and content at the Chilliwack Museum & Archives. The Programmer will be responsible for developing initiatives that take into consideration UNDRIP Recommendations, DRIPA legislation, and the TRC Calls to Action to promote Indigenous Culture, History, and Reconciliation.

The Indigenous Arts & Culture Programmer will work to develop programs related to exhibitions, public programs, education programs, and outreach opportunities. The Programmer will work to foster relations with Indigenous communities, organizations, artists, educators, etc. to develop innovative, educational, and culturally aware programs.

ROLE AND RESPONSIBILITIES

1. Assist with the development of education kits and education programs;
2. Assist with content development and programming opportunities for current and upcoming exhibitions;
3. Develop and implement other outreach activities with Indigenous groups and other cultural institutions;
4. Strive to identify and ensure accuracy of Indigenous content whether stories, art forms, research, knowledge sharing, or language;
5. Strive to ensure cultural practices and protocol are respectfully reflected;
6. Identify collaborative working relationships with Indigenous organizations, knowledge keepers, and educators;
7. Produce a recommendation report and action plan for Indigenous-centered programs moving forward;
8. Assist the Program Coordinator and Volunteer Coordinator with cultural awareness training, preparation and oversight for museum volunteer docents.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- University degree in Education, Indigenous Studies, or a related field; or the equivalent combination of education, training, and lived experience;
- Experience working with Indigenous communities and organizations;
- Teaching experience, particularly at the k-5 level;
- Experience developing and delivering education and engagement programs in a museum setting;
- 1-2 years' experience working in a museum;
- Valid BC Driver's License.

PREFERRED SKILLS

- A strong interest in British Columbia and local history;
- Excellent interpersonal and communication skills marked by professionalism, teamwork, and courtesy;
- Passion for learning and community relations;
- Have a strong understanding of Indigenous culture, traditions, and protocols.
- Able to work with minimal supervision; works well independently and as a team; flexible;
- Capable of lifting 35lb. from floor to table height and 20lb from table to head height.

SASET Eligibility Criteria

This position is funded through Stó:lō Aboriginal Skills & Employment Training (SASET). Therefore, the successful candidate must meet the following criteria:

- The catchment area for SASET spans from Katzie First Nation to Boston Bar and the three First Nations of the Lower Stl'atl'imx Tribal Council of Samahquam, Skatin, and Xa'xsta.
- The Clientele served under the Service Canada funding agreement pertains to under and unemployed Indigenous; status/non-status, on/off reserve, individuals – regardless of place of origin in Canada – who reside within the SASET catchment area, who self-identify as indigenous seeking employment services.
- The completion of the Participant Client Consent Form and Personal Information Form.

The successful candidate will be required to submit a clear criminal record check.

The Chilliwack Museum and Archives is an equal opportunity employer. All qualified applicants are invited to apply by submitting their cover letter and resume to:

Shawna Maurice
Executive Director, Chilliwack Museum & Archives
shawna@chilliwackmuseum.ca

We look forward to reviewing all applicants, however, only those selected for an interview will be contacted.