



*1100 Chestnut Street Vancouver British Columbia V6J 3J9*

### **JOB OPPORTUNITY**

**Position:** Summer Programs Assistant  
**Department:** Learning Services  
**Reports To:** Director of Learning  
**Rate of Pay:** Full Time: \$14.60/hr + 8% in lieu of vacation & statutory holiday pay  
**Period of Employment:** May 31, 2021 to August 20, 2021  
**Posting Date:** Thursday April 8, 2021  
**Closing Date:** Monday, April 19, 2021

Position pending funding from Young Canada Works / Canada Summer Jobs

#### **Nature of Position**

The H.R. MacMillan Space Centre is seeking a dynamic individual to work with our programming staff in delivering educational programs to the general public.

#### **Major Duties and Responsibilities**

Working with staff in our education department, this position involves preparing and leading activities for children as well as working with a general family audience.

#### **Qualifications**

- completed at least one year of university or college
- Excellent professional, organizational and communication skills with a passion for working with people
- Strong interpersonal and public speaking skills and proven ability to communicate with children and adults in a fun and engaging manner
- Excellent team work ethic with the flexibility and initiative required to jump in and assist where needed
- Energetic and enthusiastic self starter, with a willingness to learn and to multitask
- Interest in astronomy and space science an asset
- Be flexible
- Experience working with and managing groups of children
- Familiar with computers and basic office applications
- Comfortable when working with technology

**This is a grant-funded student employment position.**

**Applications from students facing barriers to the labour market, including those with disabilities, are Indigenous or from visible minorities are welcome.**

**Candidates must be:**

- registered as a full time student with the intent of returning in the fall
- between the ages of 16-30
- be a Canadian citizen or permanent resident
- legally entitled to work in Canada

Please apply with a resume and cover letter, no later than **5:00 pm Monday, April 19, 2021:**

By email: [careers@spacecentre.ca](mailto:careers@spacecentre.ca)

By mail:

H.R. MacMillan Space Centre  
1100 Chestnut Street  
Vancouver, BC V6J 3J9

Only those applicants selected for an interview will be contacted.